



320 19 Street SE, Calgary, AB T2E 6J6

APPLICATION FORM 2020-2021

This application form is a legal document. It must be accurate and complete. All information will be treated confidentially. In recognition of PIPA requirements, the supervising authority can only use the personal information collected on this form for the purposes of approving, monitoring and supervising a school program. Should you have any questions regarding this collection, please contact our office.

PROGRAM CHOICE (SELECT ONE)

- ☐ Kindergarten ☐ BlendEd Gr. 1-6 ☐ BlendEd Gr. 7-9 ☐ Online Gr 1-6 ☐ Home Education

STUDENT INFORMATION: A student cannot be registered without proof of legal name, age and Alberta residency. A legal document such as: birth certificate, vital statistics document, landed immigrant documents, Canadian citizenship document, passport, student visa or driver's license must be presented with your application.

Legal Surname:	Legal First Name:	Legal Middle Name:
Preferred Name(s):	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Preferred Pronoun: <input type="checkbox"/> He <input type="checkbox"/> She
<input type="checkbox"/> Canadian Citizen: Please provide one: <input type="checkbox"/> Birth Certificate <input type="checkbox"/> Passport <input type="checkbox"/> Other	Entering Grade:	Are you: <input type="checkbox"/> NEW <input type="checkbox"/> RETURNING
		Date of Birth:
		Age on Sept. 1: <i>Must be 4.8 yrs on Sept 1 (ECS) Must be 5.8 yrs on Sept 1 (Gr.1)</i>

☐ Foreign Citizen - Foreign Citizens **MUST** provide Foreign Citizenship Documents **AND** Work Visa or Residency documents

- ☐ Birth Certificate ☐ Other **AND** ☐ Work Visa Expiry: ☐ Residency Documents
☐ Passport

Aboriginal Self Identification:

For further information, please refer to: <https://education.alberta.ca-supports/results-report> or contact Alberta Education at 780-427-8501

- ☐ Status Indian /First Nations ☐ Non Status Indian /First Nations ☐ Métis ☐ Inuit

FAMILY INFORMATION: The family must be a resident of the Province of Alberta on Sept. 30 to qualify for funding. It is important to fill out information for each parent or guardian, whether or not they are living together, or with the student.

Parent One (First and Last):	Parent Two (First & Last):
Relationship to Student: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian <input type="checkbox"/> Other	Relationship to Student: <input type="checkbox"/> Mother <input type="checkbox"/> Father <input type="checkbox"/> Guardian <input type="checkbox"/> Other _____
Student Resides with this parent: <input type="checkbox"/> Yes <input type="checkbox"/> No	Student Resides with this parent: <input type="checkbox"/> Yes <input type="checkbox"/> No
Address:	Address (if different):
City:	City:
Postal Code:	Postal Code:
Cell Phone:	Alt Phone: <input type="checkbox"/> Home <input type="checkbox"/> Work
	Cell Phone:
	Alt Phone: <input type="checkbox"/> Home <input type="checkbox"/> Work

Email is our primary mode of communication. Please list **ALL** of the emails that you wish to add to your student's account.

Is there a Custody/Parenting Agreement or Guardianship Order in place? ☐ No ☐ Yes

This application will not be processed until you provide a copy

Is there a Protection Order in place? ☐ No ☐ Yes

This application will not be processed until you provide a copy

Emergency Contact & Relationship:

Phone Number:



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STUDENT EDUCATIONAL PROFILE 2020-2021

STUDENT EDUCATIONAL PROFILE: We are not a designated special needs school and do not offer programs suited to students at either end of the learning spectrum. If your student has an IPP, ISP or behavioral plan from their current school, you must provide this to us in order to ensure that Phoenix is able to provide support for your student. Failure to disclose this may result in nonacceptance of your application.

ADMISSION: The Principal has the authority to determine the grade placement of each student enrolling or re-enrolling in the school. Whilst the school may continue to admit students of a wide range of abilities and learning needs, the Principal will not offer admission to a student who, in their opinion, will not be able to benefit from the opportunities in the school, or when a student's presence is likely to disturb the learning of other students in the school.

Legal Surname:	Legal First Name:	Language(s) spoken at home:
New Students - Name of previous school:	New Students - Please include your most recent Report Card.	Has your student ever been suspended?

Does your student have: Check all that apply **AND** provide the most current copy of any of these documents

☐ IPP ☐ ISP ☐ Coding: list code(s): ☐ Behavioral Plan ☐ Current Psych Ed Assessment

Families issues or concerns:

Medical issues or allergies: We cannot guarantee that Phoenix is an allergen-free zone. Please ensure you or your student carries an epi-pen or inhaler at all times and is able to use it. If your student has life threatening allergies or conditions, we require you to stay on-site with your student.

Please supply names of any other professionals involved in the care of this student.

By signing below, you verify that you have filled out this application fully and to the best of your knowledge. It is an accurate representation of your family and student's current academic and family situation.

Parent Signature:	Print Name:	Date:
Parent Signature:	Print Name:	Date:

If required by a court order, all parents / legal guardians must sign this form.



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REGISTRATION REQUIREMENTS 2020-2021

REGISTRATION FEE: REQUIRED This fee must be paid at the time of your application. This is \$75.00 for new students, and \$50.00 for returning students. A returning student is one that was registered with Phoenix in **Kindergarten - Grade 11** in the past school year.

Returning ☐ \$50
New ☐ \$75

Submitting an Application form and fee does not guarantee admission to the school. Application fee is non-refundable. In accordance with our Admission policy, a notice accepting or declining your application will be sent to you by email, regular mail, or in person in accordance with our notification schedule.

PLANNED GIVING: OPTIONAL - You can contribute directly to these funds at the time of registration or at any time throughout the year. Thank you for helping to make Phoenix a unique and compassionate place to be!

Phoenix is now a Registered Charity and will issue a tax receipt for any donation of \$20.00 or more. Your official tax receipt will be issued under the name of the person who made the donation. If you make the donation by credit card, then the receipt will be issued to the cardholder name reflected on your credit card.

Compassion Fund (Optional Donation) - The Compassion Fund is used for cards, thank you gifts, Christmas food hampers, transit passes, or flowers during a time of loss. Your donations make a real difference!

☐ \$25
☐ \$50
☐ \$100

Scholarship Fund (Optional Donation) - We are very proud to present the Venley Conn Literacy Award, the Act of Kindness Award and the Michael Batas Environmental Stewardship Award. Recipients receive gift certificates, books, recognition and more. These great awards are presented annually to Phoenix students.

☐ \$25
☐ \$50
☐ \$100

Special Projects (Optional Donation) - The money raised goes to many various special projects, such as our Creation Studio, classroom refurbishment, the Bees, and the Food Forest garden.

☐ \$25
☐ \$50
☐ \$100

Soaring to Brilliance Fund (Optional Donation) - our **SOARING TO BRILLIANCE** fund assists students in achieving their dreams. This fund provides support for learning events and activities outside the academic program we offer through Phoenix. Students must apply and demonstrate need.

☐ \$25
☐ \$50
☐ \$100

BALANCE OWING

TOTAL REGISTRATION:

TOTAL DONATIONS:

BALANCE OWING:

PAYMENT METHOD

CREDIT CARD NUMBER: REQUIRED - I authorize the Phoenix Education Foundation (Phoenix) to bill the credit card number listed below for any Phoenix event or product(s) that either myself or my student has registered for, participated in, consumed or damaged that exceeds the student's BlendEd or Home Education program allotment. I understand and agree that I am responsible for any outstanding amounts. Withdrawal from Phoenix does not remove this obligation. I hereby give permission for the Phoenix Education Foundation to keep this credit card number on file. This information shall be kept confidential at all times.

Name on card:

☐ MasterCard

☐ Visa

Card Number:

Expiry:

CVC:

Signature:

APPLICATION CHECKLIST: Your application is not complete and will not be processed until all of the following have been provided:

ALL APPLICATIONS MUST INCLUDE:

- ☐ Birth Certificate/Passport/Other ☐ Registration Fee
- ☐ Custody or Parenting Agreement / Guardianship Order / Protection Order (if applicable)

NEW STUDENTS MUST ALSO PROVIDE:

- ☐ Report Card ☐ IPP or ISP (if applicable)
- ☐ Behavioral Plan (if applicable) ☐ Psych Ed Assessment or other formal diagnostic assessment (if applicable)

“BlendEd” PROGRAM ACCOUNTABILITY AGREEMENT GRADES 7-9



Our unique “BlendEd” program uses our learning management system (Schoology), in combination with great print resources, onsite small group classes, field trips and school-based activities for 950 hours. This program follows the Alberta Program of Studies (APS) in all subject areas and is directed by a Phoenix teacher.

Parents are highly engaged partners in this program. There is a collaborative effort between the home and the school, combining the strengths of parent-student, student-teacher (Learning Coach), and parent-teacher (Learning Coach) interaction. The degree to which parents are engaged in learning partnerships varies with the age of the student, their learning needs and grade level.

All four elements of this program are **REQUIRED**. All items listed below are included in the program.

The elective fee for Jr. High is \$400.00 and is due by the first day of classes, September 16, 2020.

Additional support, resources and on-site opportunities may be added. Fees may apply to any additions.

ASSIGNMENTS AND ASSESSMENT: <ul style="list-style-type: none"> ▪ teacher-created Learning Pathway for all subject areas ▪ teacher designed assignments with teacher marking and feedback ▪ diagnostic testing ▪ exam bank ▪ report card 	SUPPORT: <ul style="list-style-type: none"> ▪ orientation session for parent and student ▪ minimum of 3 meetings with a Learning Coach ▪ 10 sessions (30 minutes each) of Private Student Instruction (PSI)
ONSITE OPPORTUNITIES: <ul style="list-style-type: none"> ▪ 35 weeks of classes in LA, Social Studies, Science, Math, PE/Wellness ▪ 4 Elective Classes ▪ 2 Teen Specialty events ▪ 9 celebrations ▪ Social Skills course ▪ PATs* and prep classes for grade 9 ▪ Year-end ceremony <p><i>*as required by Alberta Education</i></p>	
RESOURCES: <ul style="list-style-type: none"> ▪ Enrollment in online Schoology courses (LA, Math, Science, Social) ▪ Resources for LA, Math, Science, Social ▪ a Phoenix t-Shirt ▪ gmail account with access to g-suite ▪ access to levelled literacy resources ▪ literacy event at Chapter’s ▪ access to Chromebook rental program (\$99/yr) 	

**“BlendEd” PROGRAM
ACCOUNTABILITY AGREEMENT
GRADES 7-9**



PARENT DECLARATION: I/We have chosen to enroll my student in the BlendEd program, and I/We understand that:

1. My student must utilize and participate in **ALL** elements of this program as described in this agreement, **for the entire school year**.
2. Any modifications to the program will be at the direction of my Learning Coach.
3. My student must attend to their studies on a **DAILY** basis. This includes time spent at home, online and in the classroom setting.
4. Failure to attend to studies is considered truant. This includes: failure to hand in assignments **and** failure to attend required classes and events. Phoenix may engage the Alberta Education Truancy Board to resolve truancy issues.
5. Our standard due date for all Schoology assignments is at the end of each month. On a case-by-case basis, Learning Coaches **may** grant an extension or an exclusion, but parents **MUST** discuss late assignments with their Learning Coaches. Chronically overdue assignment submission is an attendance issue and will be referred to the Principal.
6. My student will be most successful when I/we are fully present and engaged in their educational activities. Please provide the name of the parent that will be at home during the day and primarily responsible for their daily schedule and activities: _____
7. Students in Grade 9 are **required** to participate in SLA/ PAT's. I/We will ensure that our student attends and participates in these provincial measures.
8. Evaluation is the responsibility of the Learning Coach and will be a combination of online assignments, in-class tasks and formal assessments.
9. I/We will communicate any learning challenges and assignment difficulties to my Learning Coach in a timely manner. I understand that without this communication, my Learning Coach is not in a position to assist and optimize learning opportunities for my student.
10. I/We understand and will fulfill our financial commitment to pay for the additional educational opportunities that I register my student in.
11. I agree to complete and attend the required:
 - BlendEd Parent orientation (on-site)
 - Planning for Student Success course offered on Schoology (on-line)

Parent Signature

Date



When student information is shared in a way that makes the student publicly identifiable, PIPA requires the Phoenix Education Foundation to obtain parent consent. Sharing this information, for non-profit educational purposes, helps us celebrate the successes of our students with parents, the community and general public.

Giving consent means that we have permission to use your child's personal information (image, grade, samples of work) in the following ways:

- Displays and presentations in the school
- Phoenix's website and social media
- Schoology (Learning Management System)
- Print and electronic publications that provide information about Phoenix and school initiatives or activities (brochures, invitations, reports, newsletters, etc)
- Videos, lessons and student work may be digitally recorded as evidence for staff development or to demonstrate good professional practices. These may be shared with other educational organizations.

This consent does not apply to:

- Use of student information by media or third party organizations. This consent will be expressly provided in a separate form.
- Photographs and recordings taken by parents during school events either on or off Phoenix property.
 - *Parents may take recordings of students at school events. Once parents have taken photographs or videos, Phoenix cannot restrict or limit their subsequent publication or re-broadcasting.*
- The educational use of student information within Phoenix.

Consent for Release:

____ I give the Phoenix Education Foundation consent to use my child's information as described above.

____ I DO NOT give consent to use my child's information as described above.

Name of Student (*please print*)

Name of Parent/Guardian (*please print*)

Signature of Parent/Guardian

Date (YYYY-MM-DD)

*** Consent is valid for the current school year only**



1. Phoenix Education Foundation (hereafter known as *the school*), arranges for students to participate in classes, workshops, camps, field trips, tours, off-campus activities, athletic events and/or other excursions (hereafter known as *events*) which have educational, athletic, or cultural value.
2. **I agree to** be responsible for the supervision of the above named student, as well as, for any injuries and damages suffered by the student while participating in any event hosted, organized, or promoted by the school. Parents are responsible for their student's behavior at all times and will be asked to correct a student's behavior if the school deems it to be inappropriate or they will be asked to leave said event if their student continues to be rude, disruptive, damages the venue's property or fails to adhere to the venue's rules and procedures. Any events coordinated in conjunction with other organizations are subject to their availability, registration procedures and event guidelines.
3. **I agree to** register for events and classes no later than 4:00 pm the Friday prior to the event for any events for which the student shall participate. Registration will not be considered complete unless the appropriate fees have been paid at the time of registration. Parents must advise the school in writing prior to the commencement of any event, if they withdraw consent for the student to participate in the event. If the student is ill, parents must call to advise the school that the student will not be attending the event. **Registration fees are non-refundable and non-transferable.**
4. All outstanding amounts on the student's account are payable on June 15th of each year and **I agree that** the school may charge my credit card for any and all outstanding amounts after that date, if not paid in full.
5. Participants are required to be on time, dress appropriately and participate fully in any school function, field trip, event or program. Possession of drugs, alcohol, tobacco, cannabis, vaping products and/or weapons is strictly prohibited and intentionally destructive behavior such as hitting others, spitting, swearing and willful destruction of other's property will not be tolerated.
6. Due to the nature of the school, there may be a limited number of spots available for events and as such, registration for events is on a first-come, first serve basis. The school has the right to cancel any event for any reason such as weather condition, venue cancellation, lack of participants, etc. If the school cancels the event, a credit will be issued to the student's account.
7. **I agree to** transport our student named above to and from any events that s/he may be participating in that have been organized by the school. **I agree to** have in effect the necessary vehicle and liability insurance and that I will use a certified child safety seat to transport a child under 40lbs as required by law.

Student Legal Surname:	Legal First Name:
Preferred Name:	
Home Phone:	Cell Phone:
Email address:	
Emergency Contact and Relationship:	Phone:
Medical issues, allergies or family issues:	

On behalf of the student named above, I _____ HEREBY WAIVE AND RELEASE the **PHOENIX EDUCATION FOUNDATION** and any Staff member, affiliate or volunteer hired by the Foundation from any and all liability to the above named minor. I am fully aware of the risks and potential for harm involved in such classes/events/field trips/excursions, and on behalf of such minor, release from liability the Phoenix Education Foundation and waive any claims such minor may have as a result of an accident, mishap or negligence of the Released Party and/or other party under or affiliated with the Released Party.

PARENT SIGNATURE

DATE

SOARING TO BRILLIANCE

[Return application to registration@phoenixfoundation.ca](mailto:registration@phoenixfoundation.ca)