

*Phoenix Education Foundation*  
***Come Soar With Us!***



**CAMPUS SCHEDULE**  
**GRADES 1-6**  
**2025-2026**

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## Important Notes

*This guide covers the classes and events that will be offered in this school year for Grades 1-6 students and their families.*

**Our website:**  
[phoenixfoundation.ca](http://phoenixfoundation.ca)

**Our mobile learning app:**  
[phoenix.schoology.com](http://phoenix.schoology.com)

**Our Facebook page:**  
<https://www.facebook.com/PhoenixFoundationCalgary>

## Important Dates

**Registration for returning students - March 2**  
**Registration for new students - April 1**

**EVERYONE may register for open class spots August 17**

**Please make sure you check your email regularly. We send out weekly updates.**

**\* Please note:** Stuff is subject to change. The world is a dynamic place and we cannot control a great many things such as weather, sickness, floods and so on. We will do our best to keep you up to date with the latest info via our weekly update. It is your job to check your email and read the update. If you are not getting it, you need to let us know!!

# Calendar

## 2025/26 Phoenix Calendar - DRAFT

September							October							November						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6				1	2	3	4							1
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29
December							January							February						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
30	1	2	3	4	5	6					1	2	3	1	2	3	4	5	6	7
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28
28	29	30	31				25	26	27	28	29	30	31							
March							April							May						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
June							July							August						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6				1	2	3	4	2	3	4	5	6	7	8
7	8	9	10	11	12	13	5	6	7	8	9	10	11	9	10	11	12	13	14	15
14	15	16	17	18	19	20	12	13	14	15	16	17	18	16	17	18	19	20	21	22
21	22	23	24	25	26	27	19	20	21	22	23	24	25	23	24	25	26	27	28	29
28	29	30					26	27	28	29	30	31	1	30	31					

### Holidays 2025 Canada - Count Day will be Sept 29 - last day to register

Sep 1	Labour Day	Nov 11	Remembrance Day	Jan 1	New Year's Day	May 18	Victoria Day				
Sep 30	Truth and Rec (Open)	Dec 25	Christmas Day	Feb 16	Family Day	Jul 1	Canada Day				
Oct 13	Thanksgiving	Dec 26	Boxing Day	Apr 3	Good Friday	Aug 3	Heritage Day				
Closed for Breaks Oct 20-24 Dec 22-Jan 2 April 13-17 June 29-Aug 4											
	Themes	Camps / Orientations	Catchup		Holidays	Staff Meeting	Speciality Days	Board Meeting			
Number of Days				Operational Days - 209 Instructional Days - 180.5 + 6 (Aug)							
Month	Op	Inst	Month	Op	Inst	Month	Op	Inst			
Sep	21	20	Jan	20	20	May	20	19			
Oct	17	16.5	Feb	19	18.5	June	20	15			
Nov	19	19	Mar	22	22	July	0	0			
Dec	15	15	April	16	15.5	Aug	20	6			
72		70.5		77		76		60		40	
								209		186.5	

Operational Days - 209 Instructional Days - 180.5 + 6 (Aug)

Open - 9-4 PM Monday to Friday 403-265-7701

Teachers take 30 mins for lunch. We do not have recess which means our teachers are available for instruction 6.5 hours per day for a total of 180.5 days X 6.5 = 1176.5 hours per year (does not include Aug hours).

# FROM THE FOUNDATION



## Welcome

*We love learning! We love helping families learn and grow! Our school values reflect our love of learning!*

There are **7 values** upon which the school was built. They are:

- **Community** - Phoenix is not only a community of learners but also creates community through shared space, time and intention!
- **Kinship (Family)** - We support family! Over the years, the concept of family has changed and is more inclusive. We thought the word kinship was more inclusive as it includes those not only related by blood but also affiliation.
- **Experiential Learning** - Hands-on , messy learning!
- **Sassy** - Yup, we are often a little sassy and try not to take ourselves too seriously!
- **Life-Long Learning** - We are all learning and continue to learn each and every day.
- **Frugal** - We operate on a cost-recovery basis. We are a non-profit school.
- **Nimble (Flexible)** - Yes, that means we can change quickly if we need to and we can touch our toes!



*Kind Regards,  
Mrs. Diana Stinn, Co-Founder  
Head of School*

# WHO WE ARE

# PHOENIX

The Phoenix Education Foundation is a publicly accredited and funded, non-profit, private Alberta school that specializes in personalized learning. To learn more about how private schools are funded and accountable go to : <https://phoenixfoundation.ca/2016/12/16/how-private-schools-work/>

We offer the following five program choices:

- 1) Preschool
- 2) Kindergarten
- 3) BlendEd
- 4) Online
- 5) Home Education

**All of our programs require a significant commitment from parents.** Students must have an engaged adult who is available daily to assist, support, transport and coordinate learning activities for the student.

**Phoenix** is a secular school and celebrates a variety of commercial holidays! We respect diversity and parents' right to choice!

Phoenix is not a designated special needs school and as such we cannot accommodate severe special needs students. Due to limited funding and resources, we are **unable** to accommodate...

- Students with behavioral challenges, oppositional defiance or a history of aggression or physical violence.
- Students who require 1:1 aides, nursing staff or special intervention equipment or providers (unless providing your own).
- Students who may be a flight risk or danger to themselves or others.



***Our mission is to provide unique learning opportunities for families so that each young person may develop into a lifelong learner and active responsible global citizen.***

**Each educational program is customized to suit your child's specific needs, learning styles and the environment.**

## **WE ARE OPEN TO ALL!**

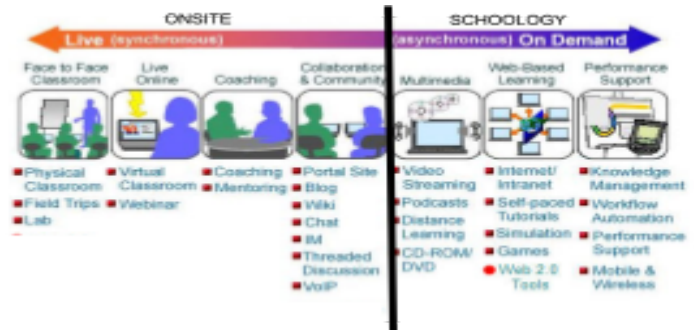


# EDUCATIONAL OPTIONS SUMMARY GR. K-6



**Kindergarten (K)** – Open to children who are 4 years and 8 months old on September 1 of each year. Consists of a minimum of 475 hours of programming including music, art, literacy and field trips. Field trip, food or cultural fees may be charged if applicable. Families receive ~\$703\*\* towards transportation. This is an onsite program and regular attendance is required.

**BlendEd (Gr. 1-9)** - Our “BlendEd” program uses our learning management system (Schoology), along with great resources, onsite small group classes, field trips and school-based activities for 950-1000 hours for Grades 1-9. This hybrid program follows the Alberta Program of Studies (APS) in all subject areas. An Alberta certificated teacher called a Learning Coach develops the instructional path, delivers the learning opportunities, coaches and assesses your student.



Parents must be highly engaged partners in this learning path and it is truly a collaborative effort between the home and the school, combining the strengths of parent-student, student-teacher, and parent-teacher interaction. The degree to which parents are engaged in learning partnerships varies with the age of the student, the learning needs and the grade level.

This program includes all the core resources, classes, field trips, activities, testing, support etc. needed for completion of the basic instructional pathway. Transportation Grant may be available (\$492.00\*\*)

**Online (Gr. 1-6)** - This program is suited to students who cannot make it into Phoenix on a regular basis. Just like the BlendEd program, all the resources are provided, including some field trips. A Phoenix teacher still develops the instructional path, delivers the learning opportunities, coaches and assesses your student. The primary difference between the two programs is that all of the programs are provided online and instead of onsite classes and workshops, students “see teachers” online through conference sessions. There may be some in-person meetings required for assessment.

**Home Education (Gr. K-9)** – In a Home Education program, the parent designs, implements and evaluates the program. A Phoenix teacher reports on the progress of the program. Minimum 2 parent/student/teacher meetings each year. Portfolio required. Resource funding allotment is ~\$901.00\* Please see our handbook for what kinds of items can be reimbursed.

\* Resource allotment depends on Alberta Education and is subject to change (\$450.50 for kindergarten home education)

\*\* Transportation Grant depends on Alberta Education and is subject to change

# PHOENIX PROGRAM OVERVIEW

	<b>BlendEd - Base Grades 1 - 6</b>	<b>Online Grades 1 - 6</b>	<b>Home Education Grade K - 12</b>
<b>Program of Studies</b>	Alberta Program of Studies	Alberta Program of Studies	<b>Parent Created Education Plan</b> (Schedule of Outcomes or APS)
<b>Resources</b>	<ul style="list-style-type: none"> <li>Schoology courses (all subjects)</li> <li>print &amp; digital resources (all subjects)</li> <li>2 off-site trips</li> <li>Google Workspace Account</li> <li>access to early literacy resources (Gr. 1 &amp; 2 only)</li> <li>PAT prep (grade 6)</li> <li>Flight School (Gr. 3-6) &amp; Social Skills classes as needed</li> <li>PSI - up to ten per year</li> </ul>	<ul style="list-style-type: none"> <li>Schoology courses (all subjects)</li> <li>print &amp; digital resources (all subjects)</li> <li>2 off-site trips</li> <li>Google Workspace Account</li> <li>access to early literacy resources (Gr. 1 &amp; 2 only)</li> <li>PAT prep (grade 6)</li> <li>Flight School (Gr. 3-6) &amp; Social Skills class as needed</li> <li>PSI - up to ten per year</li> </ul>	<b>Parent selected &amp; supplied</b>  defined on Ed Plan
<b>Assignment s &amp; Assessment</b>	<ul style="list-style-type: none"> <li>teacher designed assignments, marking &amp; feedback</li> <li>synchronous &amp; asynchronous lessons</li> <li>diagnostic testing (onsite)</li> <li>access to exam bank</li> <li>report cards and student/parents/teacher meetings</li> </ul>	<ul style="list-style-type: none"> <li>teacher designed assignments, marking &amp; feedback</li> <li>synchronous &amp; asynchronous lessons</li> <li>diagnostic testing (onsite)</li> <li>access to exam bank</li> <li>report cards and student/parents/teacher meetings</li> </ul>	<b>Parent designed &amp; supplied</b>  defined on Ed Plan PATS Available
<b>Mandatory Attendance</b>	<ul style="list-style-type: none"> <li>3 Creation Studio Themes (18 full days): T or TH</li> <li>1 Camp (3 full days): T or TH</li> <li>Foundation Workshops</li> <li>Celebrations - days vary</li> <li>PAT's - Gr 6</li> </ul>	<ul style="list-style-type: none"> <li>Foundation workshops</li> <li>PAT's - Gr 6 (on-site only)</li> </ul>	2 meetings / year
<b>Optional Classes &amp; Events *FEES APPLY*</b>	<ul style="list-style-type: none"> <li>Add-on theme classes &amp; camps</li> <li>Specialty days, guest speakers, field trips, clubs</li> <li>Chromebook rental (\$99/yr)</li> </ul>	<ul style="list-style-type: none"> <li>Add-on theme classes &amp; camps</li> <li>Specialty days, guest speakers, field trips, clubs</li> <li>Chromebook rental (\$99/yr)</li> </ul>	<ul style="list-style-type: none"> <li>Add-on theme classes &amp; camps</li> <li>Specialty days, guest speakers, field trips, clubs</li> <li>Chromebook rental (\$99/yr)</li> </ul>
<b>Fees / Tuition</b>	<ul style="list-style-type: none"> <li>\$50 - Resource fee</li> <li>\$105 - Lunch Supervision</li> <li>\$50 or \$75 application fee</li> </ul>	<ul style="list-style-type: none"> <li>\$50 - Resource fee</li> <li>\$50 or \$75 application fee</li> </ul>	<ul style="list-style-type: none"> <li>\$50 or \$75 application fee</li> </ul>
<b>Grant</b>	<ul style="list-style-type: none"> <li><b>Transportation Grant*</b> - \$492</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>	<ul style="list-style-type: none"> <li><b>Resource Grant \$901.00*</b> Reimbursement (Kinder \$450.50**)</li> </ul>

\* Subject to Change by Alberta Education

\*\*Home education Kinder is a pilot program and may not be continued by Alberta Education.

# ENHANCE YOUR PROGRAM!



Online and Home Education families can add-on too!  
Additional add-ons are available throughout the year via <https://bookwhen.com/calgary>



# HOW MONDAY WORKS

**Mondays are for Extras/ Supports.** This includes programs such as Flight School and Reading Chicks. We also offer a variety of supports such as OT, PT and Speech therapy. Private schools are not obligated to admit every student who seeks admission. However, once accepted, we have an obligation to provide access to appropriate programming based on the student's needs, our model, and the level of service we have the ability to provide. **Phoenix does not receive special needs funding for mild, moderate, online, or home education students.** Some BlendEd students qualify for **severe** special needs funding based on eligibility that is determined by Alberta Education. School authorities may use the funding they receive based on the needs of these students within their school community.

## Flight School

Is our remedial program designed to assist our special needs students as they soar to Brilliance. This program is by teacher-invite only, and is taught by the creative and clever staff from Renfrew Support Services. It runs MONDAYS for 16 WEEKS. This program is offered ONSITE only.



**More information to come!**

## Reading Chicks Program

Does your student find reading difficult? Would they benefit from direct and intensive instruction with our Reading Coach? Reading Chicks is designed to assist struggling readers in overcoming hurdles and closing the gap between grade and reading level.

Our Reading Chicks Program offers evidence-based instruction customized to each student's needs. It runs MONDAYS for 14 weeks for 45 minutes in a small group setting (maximum 4 students of similar reading levels). Students can register for both sessions - FALL and/ or WINTER.

Group availability depends on applicants of the same age and literacy needs. Assessments must be completed by the teacher prior to placement. This program is offered ONSITE only.

**More information to come!**

## OT Sessions

Some students may benefit from small group or private sessions with the Occupational Therapist. The Care Coordinator will be in touch with parents as needed.

**More information to come!**

# HOW TUES/ THURS WORK

On Tuesdays and Thursdays we offer **THEMED CLASSES** or **CAMPS** or **OUTDOOR WEEKS**. Registration is required for all classes, camps and activities and events.

- (A) **THEMES CLASSES**: Phoenix's unique "**IN-THE-SCENE**" education concept makes learning come alive! Our creative team carefully constructs **huge scenes** in our 3000-square-foot Studio in which students of all ages can explore ideas, master APS outcomes and make memories that will last a lifetime!

Our themes for this year will be:

- **Pirates & the 7 Seas**
- **Human Body**
- **Tech & Tools**
- **China - Past & Present**



1. **Theme** is divided into 6 weeks of thematic programming ending with a Learning Celebration.
2. **The day** is divided into 2 lessons, each with a different curriculum focus. **Each lesson** is based on the Alberta Program of Studies and is 2.5 hours. They include a variety of learning styles and activities. For example, a class may include reading background information, answering comprehension questions, playing a related game, doing some math questions and creating a relevant science project or craft. Lunch is 30 mins and supervised by the school.
3. **Material** is presented at the advertised grade level of the class. Please register your child according to their **WORKING** grade level, not their registered level. (**Ask your teacher for assistance if you do not know what their working grade level is.**) If the class is too hard, they will be frustrated and if it is too easy, they will be bored.

## WHAT EACH SUBJECT IS ABOUT!

We use the Alberta Program of Studies to plan each and every class. Classes for Grades 1-6 are thematic and include a variety of subjects, presentation styles and materials.

### **Literacy / Language Arts (LA) . . .**

Literacy is viewing, representing, listening, speaking, reading and writing to construct and create meaning.

### **Social Studies (SOC) . . .**

Students will build an understanding of Canada's multicultural, inclusive democracy and develop their own active, responsible global citizenship by exploring other countries – their food, culture, stories and way of life.

### **Science (SC) . . .**

Science is the pursuit to understand the relationships within the living and nonliving universe. It means exploring and experimenting!

### **Numeracy / Math (M) . . .**

Students will use inquiry, observation and math to analyze, measure and predict outcomes and solutions to real world problems.

### **Wellness (WELL) . . .**

Wellness is about understanding the role of physical activity, nutrition and personal care in contributing to optimal health. Students will be learning about the nutrition, production and processing of food. They may do some cooking depending on the topic. Classes include a mix of gym time, kitchen time and classroom time.

### **Fine Arts (FA) . . .**

Fine Arts is a way of giving expression to celebrating or challenging norms, traditions and values through visual art, drama and music.

### **Holidays . . .**

We love to celebrate the various holidays. (Mostly the commercial ones that involve food!) Activities often include dress-up, food, music, crafts and more.

**(B) CAMPS:** Camps are loads of fun! They are high interest topics that engage learners, expand their skill sets and challenge them to try something new! (They are also pieces of the curriculum not covered in the themes.)

Research says that kids learn better in small groups where learning is tied in with real life and is messy! Camps take place in the various small classrooms on the Phoenix campus. This allows our team of amazing artists the chance to take down the studio and construct the next new exciting theme.

Please note camps are three weeks in length and run from 9:30 AM - 3:00 PM.

### **CAMP SCHEDULE**

- **Fall Camp Weeks - Oct 27- Nov 14**
- **Winter Camp Weeks - Jan 12 - Jan 30**
- **Spring Camp Weeks - March 23 - April 10**

### **(C) OUTDOOR EDUCATION WEEKS**

This is a three week period of programming dedicated to outdoor activities. The camps may include orienteering, survival skills, field trips, camping, laser tag, mini golf, or a special onsite guest.

- **Outdoor Weeks - June 1 - 19**



## HOW FRIDAYS WORK

Each day at Phoenix is different! Some components are virtual, and some are on-site. Mondays are extras support, Tuesdays have pre-K to Grade 6 kids onsite, Wednesdays are dedicated to our teens, Thursdays have the pre-K to Grade 6 kids back onsite and Fridays . . . well, that is the day we fit in “all the other stuff” such as:

- Feasts or Learning Celebrations
- Guest Speakers (Mad Science, Reptile Guy etc)
- Workshops for students or parents
- Field trips and more!

Everything is posted in our school calendar. Please be sure to add it to your gmail calendar from our website. Registration is required.

Date	Day	Time	Event	Description
Oct 17	F	10:30 - 12:00 PM	<b>Pirates Learning Celebration</b>	<i>Shiver me timbers! I'm havin' a grand ol' time here with me hearties. Come join us for some grub and good cheer!</i>
Jan 9	F	10:30 - 12:00 PM	<b>Human Body Learning Celebration</b>	<i>Hey families, let's celebrate all the awesome things we've learned about the human body! There are bound to be some gross crafts and fun!</i>
Mar 20	F	10:30 - 12:00 PM	<b>Tech &amp; Tools Learning Celebration</b>	<i>Ugh, me say you come celebrate learning of tech and tools! We make fire and paint the cave walls!</i>
May 29	F	10:30 - 12:00 PM	<b>Chinese Learning Celebration</b>	<i>Come, friends, let us celebrate the journey through time, exploring the wonders of China, from ancient dynasties to the modern day!</i>
June 19	F	10:30 - 12:00 PM	<b>Year End Ceremony</b>	<i>Awards, acknowledgements, certificates and more.</i>

## HOW FUN DAYS WORK

Fun Days are meant to enhance our learning! They create community and delight learners! Some of them are silly, some of them solemn, some are free, and some have fees. There may also be other FUN days booked throughout the year so watch your email for these surprise days!

Date	Event		Date	Event		Date	Event
Aug 7	Annual Chili Cook Off		Oct 31	Halloween Party		Jan 23	Family Literacy Day
Aug 14	Critter Day		Nov 10	Remembrance Day Ceremony		Feb 2-6	Ketchup Week
Aug 21	Sports Day		Nov 18-20	Pajama Day		Feb 13	Valentine's Party
Aug 28	Ice Cream Day		Dec 9/10/11	Ugly Sweater Days		Feb 17	Chinese New Year's Lunchtime Celebration
Sept 29	Count Day - Picture Day - Resource Sale		Dec 19	Christmas Party		Feb 24-26	Pink Shirt Week
Sept 30	Truth and Rec (OPEN)		Dec 20-Jan 4	Winter Break		Mar 17	St. Patty's Day Lunchtime Celebration
Oct 20-24	Fall Break		<b>MORE will be announced</b>				

# HOW FOUNDATION WORKSHOPS WORK

Foundation workshops are series of workshops taught over the course of the year where the teacher:

- **Focuses on Essential Skills** : These workshops focus on fundamental skills that are crucial for success in language arts and math. This could include things like:
  - **Language Arts**: phonemic awareness, phonics, reading fluency, vocabulary development, grammar, writing basics
  - **Math**: number sense, basic operations (addition, subtraction, multiplication, division), fractions, measurement, geometry
- **Teaches Building Blocks**: They aim to solidify these foundational concepts, providing students with the building blocks they need to tackle more complex material in later grades.
- **Applies Targeted Support**: The workshops may be designed to provide extra support to students who need additional help in these areas.

## Benefits:

- **Stronger Foundation**: Students gain a solid understanding of fundamental concepts.
- **Increased Confidence**: By mastering these essential skills, students gain confidence in their abilities.
- **Improved Performance**: This can lead to improved performance in language arts and math classes.
- **Early Intervention**: The workshops can help identify and address any learning gaps early on.

The teacher will email out the details and agenda prior to each Foundation workshop. Foundations may be online or in-person and the format will be determined by the teacher.

<i>Language Arts</i>	<i>Math</i>
<i>Grades 1-6</i>	<i>Grades 1-6</i>
● <i>Oct 10, 2025</i>	● <i>Nov 21, 2025</i>
● <i>Dec 12, 2025</i>	● <i>Jan 23, 2026</i>
● <i>Feb 6, 2026</i>	● <i>March 13, 2026</i>
● <i>April 10, 2026</i>	● <i>May 8, 2026</i>

## PSI - Private Student Instruction

The purpose of private student instruction (PSI) is to:

- Provide differentiated instruction
- Address deficiencies or areas of weakness
- Create a safe and caring learning environment
- Provide individual learning opportunities for student (1:1)

*BlendEd and Online students can book up to ten (10) private 30 min sessions with their teacher each year to get extra help and assistance. Book these through your teacher's YouCanBook.me link*



# SHOW & SHARE EVENTS

## Show & Share (Grades 2-6) - 2 per year

These are set out in the program guide each year and are in the school calendar. If you have not added them to your personal calendar and need assistance to do this, please see the front desk. Our students participate in TWO special show and share events each year:

### 1. Science Show and Share:

- **Show:** The topic is chosen by the teacher and published through a Schoology assignment; This could be something like:
  - A model of the solar system they built
  - A poster of a plant or animal they researched
- **Share:** Students will present information based on their project and Schoology assignment . They will practice public speaking and audience etiquette.

### 2. Social Studies Show and Share:

- **Show:** This time, the topic chosen by the teacher will be related to social studies and again published through a Schoology assignment; This could be something like:
  - A family heirloom or object that tells a story about their history
  - Something that represents their culture or a different culture they're learning about
- **Share:** Students talk about their project, sharing interesting facts and stories.

### Why these focused Show and Shares are great:

- **Deeper Learning:** By focusing on specific subjects, students can connect their learning to real-world objects and experiences.
- **Increased Engagement:** It adds excitement to learning about science and social studies!
- **Skill-Building:** Students develop research, organization, and presentation skills within a specific subject area. It also allows students to practice public speaking skills.

***Your teacher will email specific details prior to the event. Grade 1 students do an online presentation. This allows them to feel a little more comfortable as they start to develop their public speaking skills.***

Science	Social
<ul style="list-style-type: none"><li>● Grade 2-6</li></ul> <p><b>DECEMBER 5</b> 10:00 AM</p>	<ul style="list-style-type: none"><li>● Grade 2-6</li></ul> <p><b>FEBRUARY 27</b> 10:00 AM</p>

# HOW FOOD & SUPERVISION WORKS

No parents will be allowed onsite unless they are required by an IPP for their severe special needs student. All classes will be full day and considered a cohort. As such we will provide out-of-class supervision for 15 minutes prior to class and after class for pick up and drop-off. Students in elementary grades require lunch supervision. The fee for all students is \$30 for the 6 week block of classes and \$15 for camps or \$5.00 per day. (Tax receipts provided twice per year.)

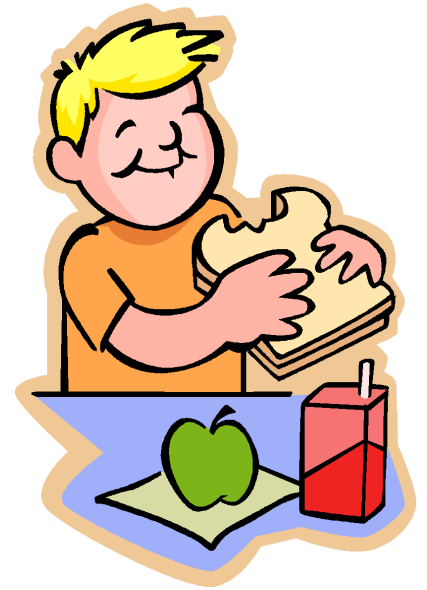
Your child will need indoor shoes as many of our programs may include gym time. Make sure you send a lunch, water bottle and a snack. No refrigeration or microwave is available for students. Please do not bring peanut or nut products. All items should be clearly marked with your child's name. There is no sharing of food.

Improper student behavior will not be tolerated and parents will be called to return immediately if necessary to pick up their child.

We are not a special needs school. If your child requires additional assistance beyond what Phoenix provides, you will be asked to stay in the class as your child's aide.

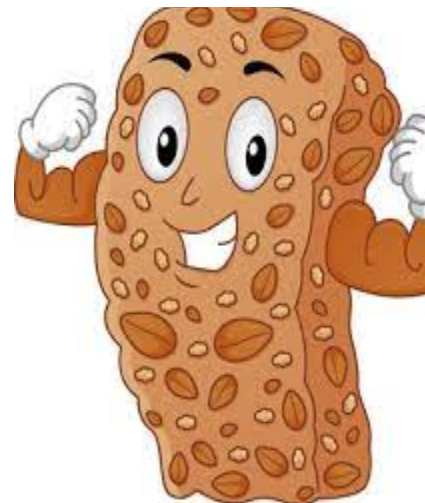
**Please note, we are not an allergen-free zone! If your child has a severe allergy, you are required to send their epi-pen and teach them to self administer. We also ask that you remind and keep on reminding teachers of your child's allergies as many of our classes include food items, especially the Wellness classes. If your student cannot self-administer medication, you will be asked to remain onsite with your student for all activities, events, camps and classes.**

Prompt pickup is required at the end of all programs. If you are late, please call to inform us so that your child does not worry. **Please note:** Babysitting charges (\$5.00) will apply for every 15 minutes, or part thereof after the stated program end time, that you are late. This will be charged to your credit card.



## SNACK SHACK PROGRAM

Phoenix offers a snack shack all day long for anyone who gets hungry at school. This program is funded by donations from the Food Bank and families like YOU!



## HOW PLACEMENT WORKS

Placement days are August 24 - 31st. Please be aware, new students require an interview with the teacher or Principal and testing to determine working levels for language arts and math. This may be done prior to placement week. (August 4-21st) Please note that if your new student has not completed the placement assessment, they will not receive their resource box at the orientation.

## HOW ORIENTATION WEEK WORKS

Orientation week is SEPTEMBER 3-5 and is the time where **you and your kiddos** will:

- Meet your teachers
- Get your supplies and resource boxes
- Get an overview of the grade
- Find out how to use our various programs and apps
- Learn how the school works AND . . . meet the other kids!
- **Orientation Sessions** - Please sign up for your grade level. There will be two workshops - one for parents and one for kids - FREE
- **Lunch and Learn** - Bring your own lunch and learn all about Schoology and the Google Educational Suite. (Parents - supervision will be provided for the kids while you munch and learn) - FREE
- **Workshops** - See the details under parent support.

Date	Day	Time	Event	FEE
Sept 2	T	12:30 PM - 2:00 PM	Grades 1, 2, 3 Orientation	FREE
Sept 2	T	2:00 PM - 4:00 PM	Schoology and Gmail	FREE
Sept 3	W	10:00 AM - 11:30 AM	Grades 4,5,6 Orientation	FREE
Sept 3	W	11:30 AM - 1:30 PM	Lunch and Learn (Schoology and Gmail)	FREE
Sept 3	W	1:30 PM - 3:00 PM	Grades 7, 8, 9 Orientation	FREE
Sept 4	TH	10:00 AM - 11:30 AM	Home Education Orientation	FREE
Sept 4	TH	12:30 - 2:00 PM	Severe Special Needs Orientation (Blended Only. Mild/ Moderate students are accommodated within our program's flexibility and their teacher.)	FREE

Please note: Special needs families need to come to TWO orientation sessions

## HOW PARENT SUPPORT & COFFEE WORKS

Throughout the year, we offer a variety of parent workshops, tea on the lawn and online coffee dates. Please watch your weekly updates for information and reminders. Please be sure to register for these events in Bookwhen - <https://bookwhen.com/calgary>

**WELCOME TO**

# **Pirates & the Seven Seas**



**This theme runs from Sept. 9 to Oct. 17**

**Our Learning Celebration will be Oct. 17**

# Pirates & the 7 Seas

## TUESDAYS

Theme 1: Pirates & the 7 Seas - OVERVIEW			
Tuesdays - All day \$330 including lunch supervision			
9:30 - NOON	GRADE 1-2	GRADE 3-4	GRADE 5-6
Sept 9	Famous Pirates	Songs and Dance	Famous Pirates
Sept 16	Sailing Ships	Island Life and Reefs	Sailing Ships
Sept 23	Pirate Stock and Stores	Knot Tying	Pirate Stock and Stores
Sept 30	Weather on the High Seas	Compass and Map	Weather on the High Seas
Oct 7	Scrimshaw and Pirate Art	Sea Monsters	Scrimshaw and Pirate Art
Oct 14	Codes and Flags	Treasure Hunting!	Codes and Flags
12:00 - 12:30	LUNCH		
Sept 9	Songs and Dance	Famous Pirates	Songs and Dance
Sept 16	Island Life and Reefs	Sailing Ships	Island Life and Reefs
Sept 23	Knot Tying	Pirate Stock and Stores	Knot Tying
Sept 30	Compass and Map	Weather on the High Seas	Compass and Map
Oct 7	Sea Monsters	Scrimshaw and Pirate Art	Sea Monsters
Oct 14	Treasure Hunting!	Codes and Flags	Treasure Hunting!



# Pirates & the 7 Seas

## THURSDAYS

Theme 1: Pirates & the 7 Seas - OVERVIEW			
Thursday - All day \$330 including lunch supervision			
9:30 - NOON	GRADE 1-2	GRADE 3-4	GRADE 5-6
Sept 11	Captain's Log Book	Pirate Code and Punishment	Captain's Log Book
Sept 18	Diseases and Dysentery	Peg Legs and Parrots	Diseases and Dysentery
Sept 25	Using the Stars and Sextant	Cannons and Swords	Using the Stars and Sextant
Oct 2	Ocean Depth, Tides and currents	Exploration and Trade	Ocean Depth, Tides and currents
Oct 9	Pirate Survival Skills	Pirate Puppet Show	Pirate Survival Skills
Oct 16	Modern Day Pirates	Shipwrecked	Modern Day Pirates
12:00 - 12:30	LUNCH		
Sept 11	Pirate Code and Punishment	Captain's Log Book	Pirate Code and Punishment
Sept 18	Peg Legs and Parrots	Diseases and Dysentery	Peg Legs and Parrots
Sept 25	Cannons and Swords	Using the Stars and Sextant	Cannons and Swords
Oct 2	Exploration and Trade	Ocean Depth, Tides and currents	Exploration and Trade
Oct 9	Pirate Puppet Show	Pirate Survival Skills	Pirate Puppet Show
Oct 16	Shipwrecked	Modern Day Pirates	Shipwrecked

# FALL CAMPS

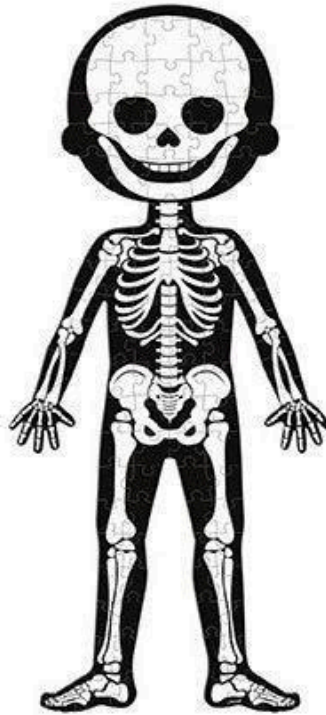
## TUESDAYS

FALL CAMPS (3 Weeks) All day \$165 including lunch supervision			
Dates	OCT 28 - Nov 13, 2025		
	Grade 1-2	Grade 3-4	Grade 5-6
9:30 AM	Exploring FNMI Traditions (First Nation, Metis, Inuit)	Working with Wood	Bugs and Bats
12:00	Lunch		
12:30 PM	Recycle, Reduce and Reuse	Exploring FNMI Traditions (First Nation, Metis, Inuit)	Working with Wood

## THURSDAYS

FALL CAMPS (3 Weeks) All day \$165 includes lunch supervision			
Dates	Oct 30 - Nov 13, 2025		
	Grade 1-2	Grade 3-4	Grade 5-6
9:30 AM	Bugs and Bats	Recycle, Reduce and Reuse	Exploring FNMI Traditions (First Nation, Metis, Inuit)
12:00	Lunch		
12:30 PM	Working with Wood	Bugs and Bats	Recycle, Reduce and Reuse

# **WELCOME TO THE** **HUMAN BODY**



**This theme runs from Nov. 18 - Jan. 9**

**Our Learning Celebration will be Jan. 9**

# HUMAN BODY



## TUESDAYS

Theme 2: Human Body - OVERVIEW			
Tuesday- All day \$330 including lunch supervision			
9:30	GRADE 1-2	GRADE 3-4	GRADE 5-6
Nov 18	All about Me	Boogers and Ear Wax	All about Me
Nov 25	Five Senses	My Skin	Five Senses
Dec 2	Bones and Muscles	Teeth and dental Hygiene	Bones and Muscles
Dec 9	Poop & the Digestive System	Health Eating	Poop & the Digestive System
Dec 16	Breath	The importance of Exercise	Breath
Jan 6	Keeping Clean	Sleepy Head and Dreams	Keeping Clean
12:00 - 12:30	LUNCH		
Nov 18	Boogers and Ear Wax	All about Me	Boogers and Ear Wax
Nov 25	My Skin	Five Senses	My Skin
Dec 2	Teeth and dental Hygiene	Bones and Muscles	Teeth and dental Hygiene
Dec 9	Health Eating	Poop & the Digestive System	Health Eating
Dec 16	The importance of Exercise	Breath	The importance of Exercise
Jan 6	Sleepy Head and Dreams	Keeping Clean	Sleepy Head and Dreams

# HUMAN BODY



**THURSDAYS**

Theme 2: Human Body - OVERVIEW			
Thursday- All day \$330 including lunch supervision			
9:30	GRADE 1-2	GRADE 3-4	GRADE 5-6
Nov 20	Me and My bugs	Caveman	Me and My bugs
Nov 27	Growing Up! Baby to Adult	Healthy Brain	Growing Up! Baby to Adult
Dec 4	Doctors, Dentists and the People Who help us!	Stinky Feet	Doctors, Dentists and the People Who help us!
Dec 11	Basic First Aid	Human Groups	Basic First Aid
Dec 18	Emotions and Feelings	Humans in Space	Emotions and Feelings
Jan 8	Weird Humans	Fingerprints and Hands	Weird Humans
12:00 - 12:30	LUNCH		
Nov 20	Caveman	Me and My bugs	Caveman
Nov 27	Healthy Brain	Growing Up! Baby to Adult	Healthy Brain
Dec 4	Stinky Feet	Doctors, Dentists and the People Who help us!	Stinky Feet
Dec 11	Human Groups	Basic First Aid	Human Groups
Dec 18	Humans in Space	Emotions and Feelings	Humans in Space
Jan 8	Fingerprints and Hands	Weird Humans	Fingerprints and Hands



# NEW YEAR'S CAMPS

## TUESDAYS

NEW YEAR'S CAMPS (3 Weeks) All day \$165 including lunch supervision			
Dates	Jan 13 - 27		
	Grade 1-2	Grade 3-4	Grade 5-6
9:30 AM	The Art of Storytelling	Famous Artists	Game Shows
12:00	Lunch		
12:30 PM	Animals at Risk	The Art of Storytelling	Famous Artists

## THURSDAYS

NEW YEAR'S CAMPS (3 Weeks) All day \$165 including lunch supervision			
Dates	Jan 15 - 29		
	Grade 1-2	Grade 3-4	Grade 5-6
9:30 AM	Game Shows	Animals at Risk	The Art of Storytelling
12:00	Lunch		
12:30 PM	Famous Artists	Game Shows	Animals at Risk

WELCOME TO

# TECH & TOOLS



**This theme runs from Feb. 19 - March 20**

**Our Learning Celebration will be Mar. 20**

# TECH & TOOLS

## TUESDAYS

Theme 3: Tech & Tools - OVERVIEW			
Tuesday- All day \$330 including lunch supervision			
9:30 - NOON	GRADE 1-2	GRADE 3-4	GRADE 5-6
Feb 10	Ancient Tools	Simple Machines	Ancient Tools
Feb 17	Helping People with Disabilities	Light as a Tool	Helping People with Disabilities
Feb 24	Technology that Keeps us Warm	Staying Safe Online	Technology that Keeps us Warm
Mar 3	Take Apart Day	Sound as a Tool	Take Apart Day
Mar 10	Robots	Let's Build!	Robots
Mar 17	Art and Tools	Space Technology	Art and Tools
12:00 - 12:30	LUNCH		
Feb 10	Simple Machines	Ancient Tools	Simple Machines
Feb 17	Light as a Tool	Helping People with Disabilities	Light as a Tool
Feb 24	Staying Safe Online	Technology that Keeps us Warm	Staying Safe Online
Mar 3	Sound as a Tool	Take Apart Day	Sound as a Tool
Mar 10	Let's Build!	Robots	Let's Build!
Mar 17	Space Technology	Art and Tools	Space Technology

# TECH & TOOLS

## THURSDAYS

Theme 3: Tech & Tools - OVERVIEW			
Thursday- All day \$330 including lunch supervision			
9:30 - NOON	GRADE 1-2	GRADE 3-4	GRADE 5-6
Feb 12	Trains, Planes and Automobiles	Marble Runs and Mouse Traps	Trains, Planes and Automobiles
Feb 19	Medical Tech	Kitchen Gadgets	Medical Tech
Feb 26	Submarines and Ocean Tech	Phone me!	Submarines and Ocean Tech
Mar 5	Virtual Reality	Toilets and Sewers	Virtual Reality
Mar 12	Wind, solar and Other Energy	Household Helpers	Wind, solar and Other Energy
Mar 19	Building Bridges	Building Block Bonanza (and Lego)	Building Bridges
12:00 - 12:30	LUNCH		
Feb 12	Marble Runs and Mouse Traps	Trains, Planes and Automobiles	Marble Runs and Mouse Traps
Feb 19	Kitchen Gadgets	Medical Tech	Kitchen Gadgets
Feb 26	Phone me!	Submarines and Ocean Tech	Phone me!
Mar 5	Toilets and Sewers	Virtual Reality	Toilets and Sewers
Mar 12	Household Helpers	Wind, solar and Other Energy	Household Helpers
Mar 19	Building Block Bonanza (and Lego)	Building Bridges	Building Block Bonanza (and Lego)

# SPRING CAMPS

## TUESDAYS

SPRING CAMPS (3 Weeks) All day \$165 including lunch supervision.			
Dates	March 24 - April 7		
	Grade 1-2	Grade 3-4	Grade 5-6
9:30 AM	Balls, Baskets and Birdies	The Orchestra	Novel Study (TBA - Book Supplied)
12:00	Lunch		
12:30 PM	Where Food Comes From	Novel Study (TBA - Book Supplied)	The Orchestra

## THURSDAY

SPRING Camps (3 Weeks) All day \$165 includes lunch supervision			
Dates	March 26 - April 9		
	Grade 1-2	Grade 3-4	Grade 5-6
9:30 AM	Novel Study (TBA - Book Supplied)	Where Food Comes From	Balls, Baskets and Birdies
12:00	Lunch		
12:30 PM	The Orchestra	Balls, Baskets and Birdies	Where Food Comes From

Remember registration is required for all classes, events and activities. You can add-on and enhance your base program by going to <https://bookwhen.com/calgary>



**WELCOME TO**

# CHINA

*PAST & PRESENT*



**This theme runs from April 20 - May 29**

**Our Learning Celebration will be May 29th.**

# CHINA

## TUESDAYS



### Theme 4: CHINA - PAST & PRESENT- OVERVIEW

**Tuesday- All day \$330 including lunch supervision**

9:30 - NOON	GRADE 1-2	GRADE 3-4	GRADE 5-6
April 21	Where is China?	Chinese Folklore	Where is China?
April 28	Characters and Calligraphy	Dragons and the Phoenix	Characters and Calligraphy
May 5	Tea: Origins and Traditions	Chinese Medicine	Tea: Origins and Traditions
May 12	Gunpowder and other Inventions	The Silk Road - Spices	Gunpowder and other Inventions
May 19	Porcelain Pots	The Chinese Calendar	Porcelain Pots
May 26	Pagodas and Palaces	The Great Wall of China	Pagodas and Palaces
12:00 - 12:30	<b>LUNCH</b>		
April 21	Chinese Folklore	Where is China?	Chinese Folklore
April 28	Dragons and the Phoenix	Characters and Calligraphy	Dragons and the Phoenix
May 5	Chinese Medicine	Tea: Origins and Traditions	Chinese Medicine
May 12	The Silk Road - Spices	Gunpowder and other Inventions	The Silk Road - Spices
May 19	The Chinese Calendar	Porcelain Pots	The Chinese Calendar
May 26	The Great Wall of China	Pagodas and Palaces	The Great Wall of China

# CHINA

## THURSDAYS



### Theme 4: CHINA- PAST & PRESENT- OVERVIEW

Thursday- All day \$330 including lunch supervision

9:30 - NOON	GRADE 1-2	GRADE 3-4	GRADE 5-6
April 23	Daily Life in Ancient China	Chinese Opera and Masks	Daily Life in Ancient China
April 30	Lantern Making	The Terracotta Army	Lantern Making
May 7	Confucius Says	Calgary's Chinatown	Confucius Says
May 14	Silkworms	Mahjong and other Chinese Games	Silkworms
May 21	Kites	Rice and Chopsticks	Kites
May 28	Dragon Boats	Modern China	Dragon Boats
12:00 - 12:30	LUNCH		
April 23	Chinese Opera and Masks	Daily Life in Ancient China	Chinese Opera and Masks
April 30	The Terracotta Army	Lantern Making	The Terracotta Army
May 7	Calgary's Chinatown	Confucius Says	Calgary's Chinatown
May 14	Mahjong and other Chinese Games	Silkworms	Mahjong and other Chinese Games
May 21	Rice and Chopsticks	Kites	Rice and Chopsticks
May 28	Modern China	Dragon Boats	Modern China

# **WELCOME TO**

# **OUTDOOR ED**

# **WEEKS**

**June 1-19, 2026**



*We will be out doing things in the community - we hope to do Drumheller, the Telus Spark Center, the Zoo, Camp Chestermere and sooooo much more. Please stay tuned.*

## **GOING TO WORKSHOPS**

### **GOING TO HIGH SCHOOL - JAN 7@3:30 PM**

Is your student going to High School next year? Phoenix only goes to Grade 9. We are happy to work with families to help you find the right placement for your student. Come, eat some pizza and chat with our CARE Coordinator and our Junior High Teachers to find out more about the options available for High School next year.

### **GOING TO GRADE 1 - MARCH 17 @2:00 PM**

Is your child moving from Kindergarten into grade one next year? Come and meet our grade one teacher and find out about the options Phoenix has to offer and how each program works.

### **GOING TO JUNIOR HIGH - MARCH 27 @2:00 PM**

Prepare your Grade 6 student for the next step in their educational journey! Come and meet our Junior High teachers and find out about the options Phoenix has to offer and how our program works.

# YEAR END CEREMONY

Join us on Friday

**June 19, 2026**

Invite your friends and family.

**Time: 10:00 am – 12:00 pm**

**FREE**

**Kinder certificates, graduate  
acknowledgement  
and special awards**



**REGISTRATION REQUIRED!**

## *Markets Days*

We try to run two market days a year!

- Sep 29, 2025 -  
Used Resources Market
- Dec 19, 2025 -  
Christmas Care Market



## IF THERE IS A DISCIPLINE PROBLEM



The instructor will **make your child aware** of the problem or issue and indicate what they should be doing differently. They will be given one additional warning.

After that, as you the parent are the primary and on-going educator of your child, **your assistance will be required**. Your child may be allowed to continue to participate in the class with your assistance.

If the behavior issue continues, you will be asked to **remove your child** from the class. We will not tolerate rude, disrespectful or unmanageable behavior.

If there is a persistent problem, your Learning Coach or the Principal will help implement strategies to help correct the behavior. Once corrected, your child may attend classes again at that time if appropriate.

## In the Event of a Fire or Emergency

There are current fire extinguishers located throughout the building. Most rooms have at least one. Fire drills are conducted randomly throughout the year regardless of weather. We generally do not do school-wide drills, but rather, our fire procedure is reviewed with students each and every class, as students all have a varied schedule. Your children know they are to stay with their instructor, follow the instructor out to the muster point and to wait for you there.



**Parents:** ALL VISITORS MUST sign in at the front desk. This means parents, grandparents and siblings. Otherwise we may not know you are onsite during an emergency. If you are asked to leave the building in the event of a fire or Emergency, please go quickly to the nearest exit. These are marked on placards throughout the building. Take the children who are in your direct supervision and go outside to the muster point. We will meet you there.

**Muster point:** Is the big RED Phoenix sign. We will ask you to initial the class list to release the student under our supervision into your care.

**Part of our safety plan is YOU! If you see a hazard, a stranger or are worried about something, please come and tell us!**

## Need a Band-Aid?

All staff have their First Aid certificates, so they can help! There are plenty of First Aid kits in the building – at the front desk, in the kinder room, in the kitchen, in the creation studio, in the gym and in the chopshop area. Plus, instructors have a small kit in their carts, even the field trip backpack has one! I think we have you covered!

# ON-SITE FOR THE 2025 SCHOOL YEAR

## Allergies

Phoenix CANNOT in any way guarantee that the school is allergen free. Anyone with an anaphylaxis allergy must keep their epi-pen with them. Parents are responsible for informing the school of their student's allergies and medical conditions. We ask that parents do not send common allergens to school.

## Arrival and Departure

Drop off from **9:15 - 9:25** Pick-up from **3:05 - 3:15**

In order to minimize congestion at the doorway during pick-up and drop-off, students will use separate entrances. But all meet in the SAFE ZONED AREA for pick up.

**For Parking lot drop-off** - Vehicles will enter from the 2nd ave entrance (behind the building) and exit using the west lot exit. Staff will supervise the lot during drop-off and pick-up times. Please keep the line moving!

Street parking is also an option, but please **do not** park on the west side of 19th street or on the corner of 19th and 2nd ave. 19th street is busy, has a bus stop and some industrial traffic. We love your kiddos and want them to be safe!

Beginning September 11, parking stalls are reserved for staff, handicap parking and those parents that are assisting their students in class. Parking passes will be issued for these families. The front door will be locked once classes are in session. Please ring the doorbell and someone will assist you.

## Bins and Shoes

Phoenix provides bins for students to store their coats and shoes. Bins are located at each entrance. All staff, students and parents require indoor shoes while at Phoenix.

## Class & Event Registration

Your program may include some classes and events. Registration is required for all classes, camps and activities. Additional classes, camps and events must be prepaid prior to participation. You may pay by Visa, MasterCard, etransfer, cash, cheque or debit. Any outstanding account balances will be charged to your credit card on file. Registration for classes is done through Bookwhen - <https://bookwhen.com/calgary>. Registration generally closes Friday at 2:00 PM for the next week's classes and activities. Can't make a class, camp or event, please call us to let us know - 403-265-7701. We are required to take attendance. Please see our refund policy below.

### Special Circumstances

Students on an IPP may have a modified attendance requirement. This must be discussed with your Learning Coach.

## Class & Event Changes & Refunds

All class & event fees are **non-refundable** and **non-transferrable**. You have **48 hours from the time we receive your registration** to make any changes or to cancel your booking. After 48 hours, you may switch



classes or camps once and if there is room, but a \$25.00 fee will apply. There is no refund for missed class, camps or events. However, if Phoenix cancels the class, camp or activity, we will issue a refund or credit.

## Illness at Home

Please continue to be vigilant and screen your child before sending them to school. Students with any symptoms of any communicable illness, such as colds, COVID-19, flu, lice, stomach illness and chicken pox should stay home until they no longer have symptoms.

## Illness While at School

Students who feel ill at school need to let their instructor know as soon as they begin to feel ill. School personnel are not permitted to give medication to students. Parents must be available to pick up their student as quickly as possible.

## Lunch Supervision

Students in grades K - 6 require lunch supervision. Phoenix provides lunch supervision. The fee for elementary students is \$5 per day that they are registered to attend. Kinder students do not pay a lunch supervision fee. Students must bring all of their own food, including snacks. There is no microwave or fridge for student use.

## Parents on-site

Parents are not permitted to stay on-site while their child(ren) is in class. Instead, they will need to drop their child(ren) and pick them up at the designated time. The parking lot has been reconfigured to accommodate a drop-zone and fewer parking stalls. Staff will monitor the parking lot drop-off and pick-up times.

Parents of students on an IPP with a requirement for an aide, or a requirement for a parent to be on-site will be permitted to stay. There will be a designated space in the Learning Commons for these parents. Please do your best to keep younger siblings at home.

## Parent Volunteers

We will require parent volunteers for lunch supervision and field trips. There is a Parent Volunteer Handbook and Application.

## School Supplies

Phoenix will provide all of the classroom supplies (pencils, crayons, scissors, glue, etc) needed for all classes. Please do not send these supplies from home.

## Staying Clean and Healthy

Respiratory etiquette will follow Alberta Health Services guidelines, including encouraging and reminding students to cough and sneeze into their elbows.

Students will be encouraged to sanitize their hands when they enter and exit the building and classrooms

Students need to wash their hands:

- After using the restroom
- Before and after eating
- After sneezing and coughing into their hands

Masks are optional for all staff, parents, volunteers, visitors and students.

## Student Attendance - Onsite Classes and Activities

Parents/guardians MUST telephone the school to explain and confirm the reason for a student's absence from onsite classes at 403-265-7701. Office staff arrive at the school by 8:30 a.m. and an answering machine is available.

## Supervision of Students

While students are attending classes at Phoenix, they are supervised by Phoenix staff. Lunch supervision is required for students in grade 1 - 6. Fee applies.

Prompt pickup is required at the end of all programs. If you are late, please call to inform us so that your child does not worry. Please note: Babysitting charges (\$5.00) will apply for every 15 minutes, or part thereof after the stated program end time, that you are late. This will be charged to your credit card.

As members of the community, we recognize that we share the space and expect everyone at Phoenix to respect others property, place litter, recycling and compost in the appropriate containers and conduct themselves with courtesy and safety toward others.

## Transportation

Phoenix does not provide transportation. Parents are required to transport their students to and from the school and to and from field-trips. There may be a transportation grant available from Alberta Education for parents in the kinder and BlendEd programs. This will be provided to parents in January of each school year. It cannot be applied to your outstanding fees directly.



**We are glad to be a part of  
your educational journey!**